

B&G notes –March 9, 2016

Excused: Gary

Attending: Stefan, Eric and Phil

1. Financial Report. Reports for Jan/Feb were distributed and discussed. Line item expenses are within budget and in terms of heating cost below budget due to the higher temperatures this year.
2. Elevator issue - Brian will look for third-party suppliers of the elevator doors, which could be replaced to increase reliability. **Gary** will follow up with Brian. Also, during next service call the lighting of the call button should be assessed. According to the expense report the elevator company is expected to service our elevator in April. Stefan will send Gwen questions for the service technician with respect to future updates and request the service call button within the elevator to light when pressed.
3. Purchase restroom signage and directional arrows (Mark). Phil agreed to address this action item. He also will look at updating all signage at the church to make it consistent. He will research different styles and distribute to the committee for input before making the final decisions.
4. Carol Z. found a piece of what we assume is the roof on the ground outside. It's copper and looks like it might be a part of a drain. It's in the office on the counter, you can't miss it. (Pete). Pete had communicated with the roofing company. It looks like this item has been resolved as there were large tire tracks similar to a lift in front of the church. Pete/Gwen please confirm that this item has been resolved.
5. Is broken dehumidifier repairable? (Stefan) No updates
6. Church mice update: After a week or 2 of no mice, Rick did find one today...same drawer. But they've definitely tapered off. (any updates?) More sitings? No updates
7. Hartford Steam Boiler just stopped by for our bi-annual (every 2 years) inspection mandated by the state of NY. He didn't seem to have any issues except he did mention that OSHA standards require 36" clearance around the electrical breaker box in the block room. Phil relocated the material and used RED DUCT TAPE to mark the 36" area that needs to be kept free. Phil suggested more signage in the block room that would identify storage space for each user group
8. Schedule spring clean-up. Given that the called minister will be invited to visit April 1 we thought a grounds cleanup should be scheduled 4/16/16 which will be before the likely visiting week. If the committee agrees that this is a good date we will need to advertise and recruit helpers. A tentative starting time of 9:00 am was suggested.
9. Sun dial repair/cedar tree problem; The aluminum rod has snapped off again. We looked at the sundial and the trees. We see two options (1) the cedar trees have grown very tall at this point covering most of the interesting architecture of the side of the church. The trees have been tied together already to reduce their mobility during wind storms. So we could replace the cedar trees with a new focused corner tree that would allow more air circulation to the side of the building and create a natural barrier to the memorial garden or (2) the congregation agrees that we don't need an operational sun dial.
10. Re-keying exterior doors (Gwen). Please feel free to stop by any afternoon between 1-4pm to pick one up your new exterior keys at the office.

11. NCC Systems was here about a week ago to do the annual fire alarm inspection (Gwen).
There were no issues reported.

Next Meeting: April 6