

B&G Notes –February 3, 2016

Excused: Erik.

1. Financial Report. No update. As Pat Glover is not involved in preparing the monthly reports any longer we have not received any reports. The board is discussing the
2. Elevator issue –Possible maintenance recommendations will be forwarded for feedback to the elevator technician through Gwen during the next inspection/service call. Brian will look also for third-party suppliers of the elevator doors, which could be replaced to increase reliability. **Gary** will follow up with Brian. **Gwen** is updating the elevator use instructions, which will be posted in the elevator.
3. Purchase restroom signage and directional arrows. No update. (**Mark**)
4. Is broken dehumidifier repairable? No update. (**Stefan**)
5. The piece of flashing found by Carol Z. was identified by Pete B as a cap from the tower roof. Pete will call the roofing contractor to reinstall the cap.
6. Church mice update. Pete will purchase more rubber bands to restock the trap supplies.
7. Rick had a problem with the slop sink downstairs draining slowly. Gwen checked it out but couldn't recreate with just running the water so it must be when he dumps the mop bucket. No-action at this point.
8. Power line access for church was discussed and no mayor objections were voiced. The committee would like to receive an estimated date of installation in case placing the pole or support wire would impact current plantings
9. Re-keying exterior doors. **Gwen** will be working with Barkley to receiving the keys prior to the lock changing. Gwen will also distribute the keys to committee chairs and outside groups following the key-policy.

Next Meeting: March 2, 2016