

B&G Meeting Notes – May 11, 2016

Financial reports through the end of March were reviewed and circulated. Mild winter has resulted in savings on the heating budget. All other budget lines are looking good at this point in the year.

Gary reported on his meeting with the TK technician. They reviewed issues we have been having; the technician noted there have been only 2 mechanical problems with the elevator. Gary acknowledged most of our problems are user generated. The technician will look into manual accordion doors. Gary has also asked the technician to investigate why the alarm button is not working and replacing the key operated elevator call system with an automated one. **Pete to call Pat D. and apologize for her being stuck in the elevator for ½ hour on Sunday and to let her know steps we are taking to address issues.**

Ministerial candidate James Galasinkas joined our meeting and we spent the next ½ hour discussing the work of the committee emphasizing that we are an active “hands on” group that responds quickly to building issues and has a good time doing it. We don’t expect the minister to be “in the weeds” with us; just bring issues, problems, and concerns to our attention and we will respond. James was pleased to hear there are no major building issues; that the recent Under One Roof Campaign had addressed most our immediate needs. I noted the capital projects spreadsheet we use to track improvements and projections on when building systems will need to be replaced.

Phil reported he installed two signs for the elevator that instruct passengers “to refrain from pulling on the interior doors. We reviewed sign options for Romer Room and agreed design should emulate exterior church signs. **Phil to identify vendors, get prices, and continue to research signage for restrooms to include directional arrows.**

Stefan to bring broken dehumidifier home to determine if it can be repaired.

Projects for spring clean-up were reviewed (finish weed, edging, and mulching, help with the opening of Priest Field garden, and the block room).

We discussed issue of cedar tree branches breaking of sun dial rod in high winds. Decision to to no repair the sun dial was made. Roger noted there is a cedar tree to the right of the front entrance that is a good candidate to remove as it is growing too close to the building and could cause structural problems.

The knock-box has arrived and we need to contact Rusty Lawrence (code officer) to advise us on where it should be installed. **Stefan to contact Rusty.**

Request was made by Gwen and Joel to install a combination lock key box to hold keys that are used for access to frequently used spaces. No decision yet on which keys except new box will not contain a key for the church office for security reasons pertaining to credit card information, etc. No action now; they asked that this item wait until after candidating week.

Erik has agreed to look at/repair loose floor tiles near the downstairs bathroom.

Pete will submit request for summer youth worker to Gwen for weekly eNews, June newsletter; interested youth will be asked to apply on line at the B&G webpage.

Next Meeting June 8