

B&G Meeting Notes – April 6, 2016

There were no financial reports available for review.

The next step in the elevator evaluation process is for Gary to be present during the next service call. The technician does not schedule visit in advance; he knows Gwen's hour and just shows up. **Pete to has contacted ThyssenKrupp to request technician gives us advance notice on next service call so Gary can ask questions regarding elevator issues and options.**

Phil reported Commercial Press is making two signs for the elevator that instruct passengers "to refrain from pulling on the interior doors. **Phil to contact Mike's Trophies for help and guidance on restroom and directional signage options; he will bring options back to the committee for review.**

Stefan to bring broken dehumidifier home to determine if it can be repaired.

Phil moved items in front of the circuit breaker box and put tape on the floor establishing the 36" inch "free zone." He noted the block room is a mess again and needs to be "decluttered." We agreed to do this as a special project and schedule so Carol Zimmerman can be present. Since we do not have a good understanding of ownership of block room items, **Pete will contact committee chairs in advance for help in identifying ownership.**

In advance of candidating week, we have scheduled a special clean-up day for the front and side church grounds, and window washing for April 16 at 9:00 am. We will rely on B&G committee members and recruit a few other volunteers. **Stefan to contact Bobbi for window washing crew and Kathy W. to get Memorial Garden group involved; Pete to order mulch from Agway.**

Regular spring clean-up date scheduled for Saturday, May 14. **Pete will write article for May newsletter and contact Gwen for inclusion in weekly e-news and order of service. We will sign-up volunteers after Sunday services on April 24 – Pete; May 1 – Roger, and May 8 – Gary. Pete will place the sign-up sheet and signage for the table in the B&G folder in Gwen's office.**

We discussed issue of cedar tree branches breaking of sun dial rod in high winds. Decision to table for now and assess trees/sun dial during work day.

The exterior church doors have been rekeyed. Stefan has distributed keys to every B&G member except Pat. G.

We need to replace the "knock box" that holds an exterior door key for emergency personnel to gain access to the building. Stefan and Gwen have researched options. Gwen checked with code officer and we do not need to wire box to alarm but we do need to purchase a commercial model. Code officer requested we contact him to select location of box before installation.

A light in the music room is flickering; **Stefan to replace it.**

Next Meeting May 4