

## **B&G October 4, 2017 Meeting Notes**

Present: P. Beekman, P. Collins, M. Berninghausen, E. Whittaker, B. Haldane, R. Hutchinson, D. Doran, G. Hoose, and T. Nolan

Excused: S. Grimberg

1. Financial Reports were not available for review this month
2. Repairs to church bell housing needed to seal cracks in cement preventing water from leaking down to the wood structure below. **Pete W. and Miles M.**
3. Landscaping improvements on east side of church; Roger to mowed area. We have decided to wait until the spring to plant grass.
4. Dave reported rock wool insulation is about \$10/Ft; foam insulation about \$5/Ft. Pete reported that Larry Mitchell from Hyde-Stone visited church, assessed problems, and is developing a proposal. **Dave & Pete**
5. Legs on both pulpit chairs need to be glued. **Phil**
6. Name Tag Cabinet will be installed on 10/13 in the afternoon; Pete coordinating work with Welcoming Committee. **Pete**
7. Coots Masonry has completed \$2,250 of stone re-pointing in area near side entrance and 2 of the buttresses on the east side of church. He will return in 30 days to seal mortar on the buttresses. Next summer remaining buttresses on east side, buttress in Memorial Garden, and work near peak of roof above 2<sup>nd</sup> floor room. **Pete**
8. Bobbi purchased clear corner protectors for basement. Erik has agreed to patch and paint as needed. Bobbi looking into commercial style corner protectors. **Bobbi & Erik**
9. Dick Mooers painted and varnished our exterior doors and the stairs from the front vestibule to the sanctuary. He is going to paint the hand rails on the back entrance staircase. **Dick Mooers**
10. Mark got the front door latch to engage; he and Dave will spray some Teflon on the latch. **Mark & Dave**
  1. Check fire extinguishers (Bobbi)
  2. Replace bulb in sanctuary ceiling light **Stefan**
  3. Transplant 2 shrubs that are overwhelmed by junipers in right front Main St. bed to bed in front of church **Erik**
  4. Mount bracket for flat screen TV in Romer Room **Gary and Pete**
  5. Locke Design & Build 2018 contract (lawn, leaf raking, and snow service); Approved request to drop off a storage shed for a snow blower
  6. Paint exterior trim around the front door **Roger**
  7. Begin readying building and grounds for winter
    - a. Drain and store garden hoses **Erik**
    - b. Turn off valves in basement to outside faucets **Erik**
    - c. Make sure all windows are closed and locked **Bobbi**
    - d. Install rigid insulation board in doorway to bell tower room **Pete**
    - e. Swap out screens for storms in James' office and the kitchen **Phil**
    - f. Empty and unplug dehumidifiers **Mark**
    - g. Install snow fence in front of furnace exhaust/intake pipes **Erik & Pete**
    - h. Cover fans and store in basement; extension chords stored in the social room closet **Phil**
    - i. Bring up ice melt and snow shovels to front and back entrances **Tim**
    - j. Confirm with Grant's that we are on list for annual heating system check-up **Pete**