

B&G Meeting Notes – August 1, 2018

1. Financial Report – Sara created a B&G capital expenses line in the budget to capture the memorial garden improvement expenses paid for by the memorial committee. They have a separate checking account and the expense was initially charged to our grounds care budget putting it almost \$4K in the red. The budget line that is over budget is routine building maintenance due to the expense of Grant's resolving the slow draining issue in the kitchen and social room bathroom.
2. Replace rusted screws holding down chicken wire in Bell Tower. Miles will get to this when the weather cools. **Miles M.**
3. Investigate rain water diffusers for drain pipes on east side of church **Roger**
4. Paint exterior trim around the front door **Roger**
5. Ask Only Windows to visit church to confirm \$500 per window quote to replace attic windows. Phil will get a hold of Bob Stairs hopefully before Phil leaves for vacation. **Phil**
6. Get estimate to repair glass windows protecting the stained glass windows on the east facing side of church from Colton Glass, also estimate from Northern Glass and Associated Crafts/Willet Hauser. Pete reported speaking with Colton Glass and the quote of \$5,000 is to do all of the windows on the east side. It seems low so Pete will check again. After leaving multiple messages with Northern Glass, their rep came to church and took measurements. I was promised a quote in a few days; it's been almost 2 weeks. I sent postcard to Associates Crafts/Willet Hauser out in MN. They are going to be in our area this month and I have requested a visit. **Mark & Pete**
7. Repair and installation of sun dial. Miles has the repaired rod back from the welder and will install when weather is cooler. **Miles**
8. Repaint Coffee Cart (**Roger** to let Helen know she can choose the color) **Helen**
9. Jerry Cootware (Coots Masonry) will repoint in June. Have not seen or heard from Jerry in June or July. Pete will call. Back-up is Tri-Town Chimney Sweeps. **Pete**
10. NCC Systems will replace old smoke detectors in sanctuary using scaffolding or scissor lift. Since we have not had a false alarm since spring, NCC Systems is holding off on estimate. **Pete**
11. Bobbi checked our fire extinguishers and they are fully charged.
12. Stefan is working on issues with electrical outlets fronting kitchen. He discovered polarity is reversed but the wiring at the outlets is correct. Further investigation uncovered the outlets, the outlet for the refrigerator and the kitchen lights are on the same breaker in the attic panel box and are wired correctly there. He assumes there is a junction box somewhere between the kitchen and the attic but has not found it.
13. Our very own Tim Nolan completed the Village building inspection on Tuesday. We looked at everything inside and out. Overall, we are in great shape with a short list of 7 items to address. Barkley's has already come and replaced our 3 emergency lights whose batteries had expired. We opted for new units since the replacement cost of the batteries was just a few dollars less than the new units. We need to test the battery system monthly so we know when the batteries need to be replaced. They also secured one of the Exit signs in the basement that was hanging by its wires. The emergency alarm in the elevator is not working. Call into ThysennKrupp for repair. In the short term, a plastic cup has been taped to the wall holding a small air horn in case anyone gets stuck. They may lose their hearing but will be rescued! Stefan replaced the burned out light bulb in the bellows room under the organ (I had no idea there was a light in there). I put a sign "Heating Mechanical Room" on the door to the back basement. Sara is getting Tim a copy of our most recent NCC systems inspection.

Next Meeting: September 5, 2018