

B&G December 6, 2017 Meeting Notes

1. Financial Report reviewed; all lines tracking nicely. Repairs and Maintenance over budget due to repairs paid for with CRF.
2. Repairs to church bell housing needed to seal cracks in cement preventing water from leaking down to the wood structure below have been completed. Big thanks to Pete Wyckoff and Miles Manchester for their hard work on this project.
3. Landscaping improvements on east side of church **tabled until spring**
4. Stefan has been researching pipe insulation for his house and recommends using one inch thick neoprene pipe insulation that comes in 6 foot lengths. It would cost about \$200 for the insulation. We agreed Stefan should order it. Pete reported that Grant's has quoted \$3,500 to install the 3 high panel radiators in James' office. The company had 1 of the 3 units in stock and suggested going with a slightly smaller unit (about 2000 less BTUs) but Pete asked Steve to ask company how long would it take to get 2 more of the quoted units in stock. Steve is checking into this. **Stefan & Pete**
5. Phil's schedule is freeing up and he is hoping to repair legs on both pulpit chairs by our January meeting. **Phil**
6. Basement patching and sanding; and installation of corner protectors has been completed by Bobbi and Erik
7. Paint exterior trim around the front door **tabled until spring**
8. Pete replaced batteries in thermostats; re-set time for EST; checked that programs are correct; and set correct time for exterior light timer.
9. Dave and Pete did not get to this. May need to replace 2 windows in the attic. The north facing window is showing signs of rot. Since contractor Bill Peacock is looking at repairs for the exterior glass protecting our stained glass windows, he will ask Bill to look at the windows. **Pete**
10. Pete and Bill Peacock (Bird Constructions) met to look at the glass windows protecting the stained glass windows for ideas on how best to make repairs. Bill has spoken with Dick Ashley, Hermon, NY who worked with stained glass for years and was responsible for maintenance at the County Court House. Per Dick, only one weep hole per window is needed. Stacking glass panels is okay and you can brace horizontally or shadow will appear on window when viewing from the inside. Bill and Dick are planning to visit church to inspect windows. **Pete**
11. Bobbi inspected fire extinguishers and she will let Sara know that one needs to be recharged.
12. During the building tour on Sunday, we tried to ring the bell and the rope pulled through. Bobbi will contact Miles Manchester. **Bobbi**
13. We discussed necessary repairs to the sun dial and feel it should be done properly so dial functions. Bobbi will contact Miles Manchester. **Bobbi**
14. We discussed a Christmas bonus for Rick and agreed to each contribute \$10. Bobbi has purchased \$100 worth of Canton Gift Certificates from the Canton Chamber of Commerce. Stefan and Phil have paid Bobbi; **Pete, Roger, Tim, Gary, Mark, Erik, and Dave need to bring \$10 to the January meeting to reimburse Bobbi.** Pete will get a card and give to Rick next week.
15. Two rows of sanctuary ceiling lights did not turn on yesterday afternoon as Red Cross was moving equipment from the building. Stefan came to today's meeting with a new switch box surmising that one of the connection strips in the box had cracked. He was correct and after the meeting he and Pete (well mostly Stefan) installed a brand new box.
16. Phil reported that during tour of attic on Sunday, Tim noticed the light to the left of doorway into attic was hanging and needs to be reattached. It is also a junction box. After checking with Stefan, Phil will get screws to reattach the light fixture. **Phil**

Next Meeting: January 3, 2017