

B&G Meeting Notes – October 3, 2018

Present: P. Beekman, R. Hutchinson, G. Hoose, S. Trimm, D. Doran, & P. Collins

Excused: B. Haldane, M. Berninghausen, S. Grimberg, & T. Nolan

1. Financial Report – We have gone over budget for water & sewer utility (see # 17)
2. Miles and Pete W. are planning (weather permitting) to replace rusted screws holding down chicken wire in Bell Tower on Friday, 10/5 **Miles M.**
3. Miles and Pete W. are planning (weather permitting) to install repaired sun dial on Friday 10/5 **Miles M.**
4. Roger reports that it has been a busy summer for Helen but she still wasn't to repaint Coffee Cart **Helen H.**
5. Roger found some plugs we could insert and drill holes in to allow water to flow but is going to look into the concrete diffusers we can place just below the pipes on east side of church **Roger**
6. To wet and damp recently to paint exterior trim around the front door **Roger**
7. Phil shared quote from Windows Only for replacing attic windows. Group feels price of \$1,200 for the two windows and replacing rotted wood reasonable. We voted to move forward and Phil will contact owner to call Sara to set-up date to do the work. **Phil**
8. Bobbi reported via email that she has spoken with Brennan Stained Glass in Syracuse and they are working on a day/time when Brennan is in our area to look at our windows. As of now, no response yet from Pikes in Rochester. Gary mentioned bringing a sewing machine to a repair shop in an old church outside of Rochester. He asked about the stained glass windows and the owner mentioned they were restored/repared by Pikes and they did a great job. Now that he is back on his feet, Gary will research customer reviews on the internet for Associated Crafts/Willett Hauser. **Pete, Bobbi, Stefan, & Gary**
9. Jerry Cootware (Coots Masonry) completed repointing of 2 buttresses and portions of exterior walls on the east side of church. Next summer we will look at repointing some trouble areas on the bell tower, buttresses in Memorial Garden, and west side peak.
10. Stefan resolved issues with electrical outlets fronting kitchen, polarization, after locating a junction box in the attic.
11. Sara reported TK was back and continue to look for parts to repair call button on 2nd level panel. **Sara**
12. Gary will help with Fall Pruning **Pete & Gary**
13. Sara reported C&M replaced the water valve on the dishwasher and it is back online.
14. Bobbi will check fire extinguishers when she returns from VA
15. Phil repaired the loose legs on square tables in RE main space
16. Begin readying building and grounds for winter
 - a. Drain and store garden hoses - **Erik**
 - b. Turn off valves in basement to outside faucets - **Done**
 - c. Make sure all windows are closed and locked – **Bobbi & Phil**
 - d. Check emergency exit door in Music Room and door at top of stairs for proper closure - **Pete**
 - e. Install rigid insulation board in doorway to bell tower room -**Stefan**
 - f. Swap out screens for storms in James' office and the kitchen- **Phil & Pete**
 - g. Empty, clean filters, and unplug dehumidifiers - **Mark**
 - h. Install snow fence in front of furnace exhaust/intake pipes - **Erik**
 - i. Cover fans and store in basement; extension cords stored in the social room closet - **Done**
 - j. Bring up ice melt and snow shovels to front and back entrances - **Tim**
 - k. Confirm with Grant's that we are on list for annual heating system check-up - **Sara**
 - l. Replace batteries and check programs in programmable thermostats - **Pete**

- m.** Adjust timer controlling exterior lights for time change – **Pete**
- 17.** Village water and sewer bill was close to \$700 for the last quarter. We used 48,000 gallons (usage last quarter was 5,000). Village inspected for leaks and current usage and everything is normal. During the summer, Bobbi and I both discovered the faucet on the east side was left on. Not sure for how many days, weeks, etc. When Pete discovered it, the ground on the east side was completely saturated (like a bog). We shut off the valves to both faucets and will probably have to keep them off next summer. It will be a hassle to water having to open and close basement valves but unfortunately we don't have much of a choice. We can appeal but only allowed 1 appeal in 7 year period so we are paying the bill and keeping appeal option in case we have a major issue.
 - 18.** Need to contact Tyler Locke for contract for snow removal, leaf removal, and lawn care for the next 12 months.
 - 19.** Pete reported on recent Committee Chairs meeting and Council's work on governance; which committees need to report to council and which liaison with staff or function autonomously. Discussed being called a committee or team or some other title (Fix-it Crew) and arrived at conclusion you can call us whatever you want but don't call us at 2:00 am unless it's an emergency!

Next Meeting: November 7, 2018