

B&G Meeting Notes – January 3, 2018

Present: P. Beekman, R. Huthinson, E. Whittaker, D. Doran, T. Nolan, & G. Hoose

Excused: B. Halldane, P. Collins, S. Grimberg, & M. Berninghausen

1. Financial Report – Budget vs. Actuals for 2017 for all budgets combined are in the black
2. Check repairs to church bell tower floor in spring to confirm roofing membrane is preventing any leaks down to the wood structure below. **Pete W. and Miles M.**
3. Landscaping improvements on east side of church **tabled until spring**
4. Stefan and Pete completed the installation of 1 inch foam insulation on supply and return lines to James' office. Pete continues to work with Grant's to finalize order of high panel radiators and schedule installation with Grant's. Shipping costs will increase the price by \$2-\$300 dollars. **Pete**
5. Phil hopes to complete gluing legs on both pulpit chairs this month **Phil**
6. Paint exterior trim around the front door **tabled until spring**
7. May need to replace 2 windows in the attic. The north facing window is showing signs of rot. Will ask Bill Peacock to look at them when he is back to look at stained glass windows. **Pete**
8. Investigate repairs to glass windows protecting the stained glass windows on the east facing side of church; spoke with Bill Peacock before holidays and he hopes to schedule visit with Dick Ashley in the new year depending on weather. **Pete**
9. Reinstall bell rope in spring **Miles**
10. Bobbi has spoken with Miles about making the proper repairs to the sun dial so it operated correctly for installation this spring by Miles **Miles**
11. Stefan and Pete have installed a new circuit breaker box for sanctuary ceiling lights.
12. Phil will reattach attic light fixture to box this month **Phil**
13. Per Sara, Phil dropped off the unit to be recharged and picked-up a replacement unit. NCC systems has not called back so Sara thinks that our unit may be too old for recharging and we are to keep the replacement. Sara to call NCC Systems. **Sara**
14. Pete checked the fire extinguishers and they are all in the green zone
15. Replace bulb in spot light by the piano **Stefan**

Next Meeting: February 7, 2018