

## **B&G Agenda – October 4, 2017**

### **Old Business:**

1. Financial Report
2. Repairs to church bell housing needed to seal cracks in cement preventing water from leaking down to the wood structure below. **Pete W. and Miles M.**
3. Finish painting side entrance staircase up to 2<sup>nd</sup> floor room during summer months. **Stefan**
4. Landscaping improvements on east side of church; Roger to mow and Erik to get some top soil. **Roger & Erik**
5. Finish install of automatic door opener for back entrance. **Gary, Pete, & Stefan**
6. Dave to continue pricing pipe insulation options; Pete to contact Hyde-Stone for a proposal to improve heating in James' office. **Dave & Pete**
7. Roomer Room black bench in need of gluing and re-painting. **Gary**
8. Legs on both pulpit chairs need to be glued. **Phil**
9. Name Tag Cabinet Update **Pete**
10. Stone re-pointing **Pete**
11. Basement corner protectors **Bobbi**
12. Exterior Doors painting and varnishing **Dick Mooers**
13. Front door latch repair **Mark**
14. Removal of front lawn juniper for EAC pollination garden **EAC & Pete**

### **New Business:**

1. Check fire extinguishers (Bobbi)
2. Replace bulb in sanctuary ceiling light
3. Transplant 2 shrubs that are overwhelmed by junipers in right front Main St. bed to bed in front of church
4. Mount bracket for flat screen TV in Romer Room
5. Locke Design & Build 2018 contract (lawn, leaf raking, and snow service); Permission to drop off a storage shed for a snow blower)
6. Paint exterior trim around the front door
7. Begin readying building and grounds for winter
  - a. Drain and store garden hoses
  - b. Turn off valves in basement to outside faucets
  - c. Make sure all windows are closed and locked
  - d. Install rigid insulation board in doorway to bell tower room
  - e. Swap out screens for storms in James' office and the kitchen
  - f. Empty and unplug dehumidifiers
  - g. Install snow fence in front of furnace exhaust/intake pipes
  - h. Cover fans and store in basement; extension chords stored in the social room closet
  - i. Bring up ice melt and snow shovels to front and back entrances
  - j. Confirm with Grant's that we are on list for annual heating system check-up

**Next Meeting: November 1, 2017**