

B&G Meeting Notes – November 2, 2016

Attending: P. Beekman, M. Birninghausen, R. Hutchinson, S. Grimberg, G. Hoose, & B. Haldane. **Excused:** P. Collins & E. Whittaker

Guests: EAC Committee: J. Montan, R. Buddelman, J. Van Duyne, C. Gable, & S. Powers

1. The 1st half hour of the meeting was a joint discussion with Environmental Action Committee members to discuss ideas for landscaping and energy savings. An overview of location of programmable thermostats and time of day temperature setting for the various heating zones was provided (members and guests were provided with spreadsheet electronically). General agreement on adjusting programs a few degrees noting organ is only played once a month. Stefan to tweak spreadsheet and get back to Pete by Saturday when thermostats adjusted for time change. A number of great ideas (Butterfly and Bee garden, solar panels for hot water) were discussed. Group agreed EAC needs to investigate solar panels and their location first and then design other features around it. Jon Montan will work on this. Carol Gable mentioned that Rajiv lead an effort at SUNY Canton to develop a butterfly and bee garden. He is interested in our project and has neighbors who may want to help. Getting a garden installed does not appear to be a problem. B&G shared experience on maintaining current grounds and budget implications if regular maintenance of garden were to become responsibility of B&G summer youth worker. EAC members are confident they can get volunteers to do this and view ongoing maintenance as their responsibility. We agreed that EAC and B&G should meet jointly twice a year; Sue will contact Pete for next joint meeting in April or May of 2017.
2. Budget Lines for B&G are looking good at this time.
3. Bruce Casler TK tech was at church last week replacing lights in call panels. Pete raised the issue with the overhead light staying on all the time. The black light switch in the elevator needs to be down; when elevator called, lights come on – they are on 3-4 minute timer. The reason there is a switch in the elevator is in an emergency, a person can turn the light on so they are not stuck in the dark.
4. AFE Wildlife Nuisance Control completed sealing cracks; left some valves in in case any remaining bats have a way out in the spring. Found some dead pigeons and guano in room below bell; \$1,500 to clean and sanitize. Miles Manchester filled gaps around drain pipe with wire to prevent entry; he has volunteered to clean up the room.
5. North Country Window fashions installed room darkening shades in the Roomer Room. .
6. Finish painting side entrance staircase up to 2nd floor room during the winter months (Stefan to secure little giant ladder for job)
7. Finish landscaping improvements on east side of church in spring.
8. Stefan has researched numerous handicapped toilet models and recommends purchasing a dual flush unit for the side entrance bathroom. We decided it would be a good idea to purchase a 2nd unit for the social room bathroom to. Total cost about \$320.00; Stefan, Mark and Pete will install units.
9. Tyler Locke re: sent contract for snow removal, lawn mowing, and leaf removal for the 2016-17 year; cost same as last year. Contract signed and returned.
10. Confirmed bid with TTS to remove cherry tree from Memorial Garden and 4 cedar trees; they are providing estimate on pruning silver maple. Will schedule during winter months.
11. Stefan recommends replacing existing door handles with replacement units that indicate if bathroom is occupied or vacant. This is the easiest way to do this job as it is a retrofit. Stefan will order units and install them.
12. Hazard tape on landings of the staircase coming down from the 2nd floor room has been installed along with a battery operated motion sensor light at top of stairs for added safety.

13. Contact David Kingsley for advice on repairs to bowed window in bell tower room (Bobbi)
14. Request from library committee to install laptop security cable (Phil)
15. Replace flushing mechanism in basement toilet (Stefan)
16. Coakley's will be coming this week to fix problems with vinyl edging around carpet in the sanctuary
17. Tasks to ready building and grounds for winter:
 - a. Drain and store garden hoses Done
 - b. Turn off valves in basement for outside faucets Done
 - c. Close and lock windows
 - d. Investigate option to extend bell rope through bell tower room floor to ring from James' office; James not keen on this idea so we will install rigid insulation board in doorway to bell tower after Miles does his clean-up and Bobbi schedules David Kingsley to inspect bad window
 - e. Swap out screens for storms in kitchen and James' office Done
 - f. Check/replace filters in forced air furnace (Pete)
 - g. Store summer fans Done
 - h. Replace batteries in programmable thermostats; re-set clock times for time change (Pete)
 - i. Adjust timer for exterior lights for time change (Pete)
 - j. Schedule Grant's for furnace and boiler check-up (Pete)

New Business:

1. Monthly check of fire extinguishers Done
2. Tobacco free policy for grounds was discussed. Group recommends we propose to AA groups moving the smoking area from the back entrance to the side entrance as a compromise. Group feels if we go to a tobacco free property, AA will have no place to smoke; group sees this something we need to accept if we are supporting them if their efforts to stay sober. Pete will speak with Milner for advice on best to approach the subject with the three AA groups meeting weekly at church.

Next Meeting: December 2, 2016