

## **B&G Meeting Notes – March 4, 2020**

**Present:** P. Beekman, R. Hutchinson, P. Collins, G. Hoose, B. Haldane, S. Grimberg, S. Trimm

**Excused:** E. Whittaker, T. Nolan, M. Berninghausen, D. Doran

1. Financial Reports reviewed; budget lines are looking good
2. Investigate rain water diffusers for drain pipes on east side of church this spring **Roger**
3. Replacement estimates for boiler and furnace **Pete**
4. We agreed to have Locke Design and Build assess the problem and make a recommendation on fixing the heaving asphalt at back entrance **Pete**
5. Waiting for ground to thaw to see if threshold settles before repair loose threshold of exit door in music room **Gary**
6. Roger will secure loose panel covering radiator in kitchen **Roger**
7. Bobbi is making arrangement for cleaning area rugs in RE spaces and Social Room rug in early summer **Bobbi**
8. Check fire extinguishers (**Bobbi**)
9. Check emergency lights & CO detectors (**Tim**)
10. Roger will work with James to install flag pole holders in sanctuary **Roger**
11. Phil has secured loose basement storm window southeast corner of building **Phil**
12. Spring Work Day scheduled for May 9, 2020 from 8:30 to 12:30
  - a. Pete will write newsletter article **Pete**
  - b. Sara will take care of announcements in News to Know & Order of Service **Sara**
  - c. After service sign-ups will be 4/19, 4/26, & 5/3; staffing assignment will be made at our April meeting

**Next Meeting: April 1, 2020**